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| **年度　第○回　○○○○○事業所の運営推進会議記録**  （様式例） | | | | | | | | | | | | | |
| 事業所名 | | | | |  | | | | | | | | |
| 開催日時 | | | | | 令和　　年　　　月　　　日（　　）　　　時　　　分～ | | | | | | | | |
| 開催場所 | | | | |  | | | | | | | | |
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|  | | 所属 | | | | | 氏名 | | | | 出席 | | 欠席 |
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| 8 | |  | | | | |  | | | |  | |  |
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| １．利用者数（　　　　年　　月　　日現在） | | | | | | | | | | | | | |
| 内訳 | 要支援１ | | 要支援２ | | | 要介護１ | | 要介護２ | 要介護３ | 要介護４ | | 要介護５ | 平均介護度 |
| 人 | | 人 | | | 人 | | 人 | 人 | 人 | | 人 |  |
|  | | | | | | | | | | | | | |
| ２．運営状況（協議内容・研修・異動等） | | | | | | | | | | | | | |
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| ３．主な活動・出来事 | | | | | | | | | | | | | |
| 月　　日 | | | |  | | | | | | | | | |
| 月　　日 | | | |  | | | | | | | | | |
| 月　　日 | | | |  | | | | | | | | | |
| 月　　日 | | | |  | | | | | | | | | |
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| ４．事故等の状況 | | | | | | | | | | | | | |
| 月　　日 | | | |  | | | | | | | | | |
| 月　　日 | | | |  | | | | | | | | | |
| 月　　日 | | | |  | | | | | | | | | |
| 月　　日 | | | |  | | | | | | | | | |
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| ５．次期の主な活動予定 | | | | | | | | | | | | | |
| 月　　日 | | | |  | | | | | | | | | |
| 月　　日 | | | |  | | | | | | | | | |
| 月　　日 | | | |  | | | | | | | | | |
| 月　　日 | | | |  | | | | | | | | | |
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| ６．特記事項・その他 | | | | | | | | | | | | | |
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| ７．次回予定 | | | | | | | | | | | | | |
| 開催日時 | | | | 令和　　年　　　月　　　日（　　）　　　時　　　分～ | | | | | | | | | |
| 開催場所 | | | |  | | | | | | | | | |